

GOVERNANCE COMMITTEE

WEDNESDAY, 13TH JANUARY 2016, 2.30 PM
COMMITTEE ROOM 1, TOWN HALL, CHORLEY

AGENDA

APOLOGIES

1 MINUTES

(Pages 3 - 8)

To confirm the minutes of the Governance Committee meeting held on 23 September 2015 (enclosed)

2 DECLARATIONS OF ANY INTERESTS

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3 ANNUAL AUDIT LETTER 2015/16

(Pages 9 - 16)

Report of the External Auditor (enclosed)

4 GOVERNANCE COMMITTEE UPDATE REPORT

(Pages 17 - 32)

Report of the External Auditor (enclosed)

5 CONTRACT PROCEDURES AND RULES AND THE CONTRACT REGULATIONS

(Pages 33 - 68)

Report of the Chief Executive (enclosed)

6 INTERNAL AUDIT INTERIM REPORT AS AT 27 NOVEMBER 2015

(Pages 69 - 76)

Report of the Head of Shared Assurance Services (enclosed)

7 REVISED GUIDANCE FOR AUDIT/GOVERNANCE COMMITTEE

Report of the Head of Shared Assurance Services (to follow)

8 **RIPA APPLICATION UPDATE**

The Monitoring Officer will provide a verbal report at the meeting.

9 **ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE CHAIR**

GARY HALL
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Governance Committee Councillor Paul Leadbetter (Chair), Councillor Anthony Gee (Vice-Chair) and Councillors Alan Cullens, Gordon France, Margaret France, Margaret Lees, Matthew Lynch and Debra Platt.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk